

## Lane County Parks Advisory

February, 14 2022

Meeting Summary

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The recorded minutes are available on the Parks Advisory Committee website:

[http://lcpubw05.lanecounty.org/Information/PW\\_Parks/PAC\\_02142022.mp4](http://lcpubw05.lanecounty.org/Information/PW_Parks/PAC_02142022.mp4)

Members Present: Jim Mayo, Kevin Shanley, Greg Hyde, Carl Stiefbold, Mike Allen  
Members Absent: None  
Staff Present: Brett Henry, Ed Alverson, Cynthia Schlegel, Todd Bowen, Bjorn Carlson  
Guests Present: Timothy Foelker

Chair Mayo called the meeting to order at 6:00 p.m.

00:00:05 Introductions

00:02:00 Public Comment

- None

00:02:00 Assignment Review

- Henry will work on shortening the agenda to keep in time with meeting schedule.
- Henry sent goals and accomplishments out to the PAC.
- Henry will give illegal camping update later in agenda
- Henry working on filling PAC District 1 and 5 positions
- A service plaque award has been ordered for Ashley

00:04:00 Review of Meeting summary for January 10, 2022

- Approved with corrections; Mike Allen motioned, Greg Hyde seconded, motion passed unanimously.

00:07:00 New Business

- Volunteer & Marketing Coordinator – The new Volunteer & Marketing Coordinator, Jodi Low, started work today. Henry will introduce her to the PAC at March meeting. Henry stated all vacancies in Parks are now filled, but needs to add two PM2's when the budget can support.

- Funding Implementation Work Plan – Henry presented the funding plan implementation calendar. Parks will hire a consultant to assist with marketing the funding measure.
- Recruitment of PAC Member, District 5 – Henry would like to reach out to underserved communities to get more diversity on the PAC.
- Illegal Camping – Ranger Bowen gave an update on illegal camping in Parks. Bowen met with the PW Assistant Director, H&HS, City of Eugene, and the WMD Nuisance Abatement Officer. Camps have been identified and the group is exploring options for mitigation. Bowen will continue to meet with the group every two weeks to discuss long term solutions.

#### 01:00:00 Old Business

- Recommendation to Board for Appointing District 1 PAC Member – The PAC reviewed the two applicants for District 1. Carl Stiefbold motioned to recommend Peter Foelker for District 1 PAC officer, Greg Hyde seconded, motioned passed unanimously. Foelker’s application will be referred to the Board of Commissioners.
- 2022 Goals & 2021 Accomplishments – Henry presented remaining 2022 goals: Allen suggested adding supporting Lane County’s Facebook page and supporting the Lane County Climate Action Plan. Shanley suggested adding a strategic plan for vegetation management to reduce invasive plants. Stiefbold would like to add a discussion regarding Parks’ dog policy at HBRA. Shanley would also like to add partnering with a 501(c)(3) to get volunteer groups to be able to collect money for improvements. Henry will add suggestions to Parks’ 2022 goals.
  - Support Parks staff with the implementation of the HBRA Habitat Management Plan.
  - Support the Parks Division in obtaining sustainable funding through a public funding measure and other opportunities.
  - Support of a Business Plan with a marketing/branding strategy and an Economic Impact Analysis to determine long-term sustainability of the parks system.
  - Support an annual review of Parks Fees.
  - Address the findings from the Facility Condition Assessment.
  - Address the failing water and sewer infrastructure identified in the Facility Condition Assessment.
  - Support a second Facilities Condition Assessment to prioritize the deferred maintenance backlog.
  - Support a Preventative Maintenance Schedule as recommended by the Facilities Condition Assessment.
  - Support Parks staff with the Armitage Campground Expansion project.
  - Participate in a Park tour if COVID-19 restrictions allow.
  - Ride-along with Parks maintenance personnel if COVID-19 restrictions allow.
  - Fill any PAC member vacancies.
  - Support the hiring of a new Volunteer & Marketing Coordinator.
  - Support the Adopt-a-Park volunteer program.
  - Receive an update on the McKenzie Fish Hatchery Discovery Center project.
  - Continue to support internship opportunities.
  - Continue to evaluate the dog policy at HBRA.
  - Explore an opportunity for a lease agreement with Department of State Lands for the North Jetty property.

- Receive a year-end maintenance presentation from Ranger Bowen.
- Host an Open House at Armitage Park.
- Continue to implement the Master Plan through the execution of Action Plans.
- Explore purchasing a trail-finder app to orient park visitors.
- Support emergency management education at all Lane County parks.

01:14:00

- Henry presented Parks' 2021 accomplishments:
  - Supported County staff in implementing recommendations from HBRA Habitat Management Plan (projects: Eastern Uplands, Ponderosa, and Coast Fork Trail).
  - Continued implementing the Large Event Oversight process.
  - Filled PAC vacancies. Appointed Tyger Gruber to a first term PAC member representing District 1.
  - Continued to identify and support efforts to increase Parks funding. Two PAC members (Kevin Shanley & Jim Mayo) served on Parks Funding Task Force.
  - Continued to identify and support ways Parks can better serve the community.
  - Supported the Adopt-a-Park volunteer program.
  - Continued to receive presentations and provide recommendations to the Board of Commissioners regarding park acquisitions, maintenance agreements and lease arrangements (i.e. North Jetty Park).
  - Received a year-end maintenance presentation from Ranger Bowen.
  - Received an update on the McKenzie Fish Hatchery Discovery Center project.
  - Supported internship opportunities.
  - Supported Parks staff with the Armitage Campground Expansion project.
  - Supported the Facilities Condition Assessment with the goal of reducing the backlog of deferred maintenance.
  - Supported the construction of three cabins at Harbor Vista Park
  - Participate in the County Climate Action Plan as it was developed. A PAC member serves as a liaison. County Climate Strategist presented to the PAC.
  - Work with Parks staff with the implementation of the Parks Master Plan through Action Plans.
  - A sub-committee was formed to develop a Matrix Scoring system for Action Plans.
  - Three Actions Plans were selected: Improve park accessibility, establish a Water Trail, & improve park entrances.
  - Supported the Parks Division staff as they focus on recovery and restoration of the parks damaged by the Holiday Farm Fire.

01:21:00 Staff Updates/Reports

- Electric Vehicle Charging Station – Henry stated there are some delays, but should be completed in a couple weeks. Currently Parks is waiting on the electrical inspection.

01:26:00 Open

- Allen attended the Climate Action meeting. Allen reported the group had elected a new chair and vice-chair, but are still looking for committee members. The group brought the

Phase II climate action plan to the commissioners, but they did not accept it this time around siting forest and natural gas concerns. The group has a sixty day wait period before they can bring the plan back to the commissioners. Allen stated he adopted a small park and is working to make the vista view more open.

#### 01:29:00 Operations Report

- Operations report provided in meeting materials.

#### 01:36:00 Meeting Wrap-up/Assignments

- Make corrections to January minutes.
- Connect with McKenzie Economic Development Corp. regarding District 5 position.
- Connect with Ashley for referrals for District 5 PAC members.
- Jodi will connect with Carl Stiefbold for Orchard Point volunteer work.
- Add suggested goals & accomplishments and send to PAC.
- Look into charging station voltage.
- Look into State funding for charging stations.
- Kevin will set up a meeting with Eugene Parks Board and suggested Parks reach out to the McKenzie Economic Development Corporation for potential PAC members.
- Add names to accomplishments where applicable.
- Discuss North Jetty tour and combine with cabin completion.

Stiefbold adjourned the meeting at 7:43 p.m.